

**7:12:45 PM Township of Deptford Board of Fire Commissioners**

**Public Meeting**

March 2, 2011 @ 7:00 pm

Deptford Township Fire Administration Building

**MINUTES**

**A. Opening by Chairman:**

The regular monthly public meeting of the Deptford Township Fire District #1 Board of Fire Commissioners will be called to order at the Fire Administration Office, 1370 Delsea Drive, at 7:00pm. Adequate notice of this regular meeting has been provided by posting the notice in the entrance of the Fire Administration Building on February 28, 2011 and published it the following two newspapers designated by the Board of Fire Commissioners on Sunday February 27, 2011: Gloucester County Times and Courier Post.

**B. Pledge of Allegiance**

**C. Invocation**

Please remain standing for a moment of silent prayer remembering those firefighters who are sick, and those who have deceased.

**D. 7:13:44 PM Roll call of Commissioners/Officials in Attendance**

**Present:** Commissioner G Frank, Chairman M White and Commissioner R Sheairs

**Absent:** Treasurer R MacKay and Secretary J Nilsen (will be here late)

**Also Present:** Clerk Typist C Scally and Solicitor P Frattarelli

- E. **7:13:58 PM Approval of Minutes.** Motion to accept minutes as written by Michael White, seconded by Robert Sheairs.
- F. **7:14:10 PM Reorganization:** Election Results read by Christine Scally in the absence of the clerk of election. Motion to accept by Michael White, seconded by George Frank.

**Swearing in of new Commissioner, Michael J. White,  
by George Frank.**

**Nominations for Chairman, Treasurer and Secretary**

**7:16:48 PM Chairman:** Michael White nominated by Robert Sheairs, seconded by George Frank. (3-0)

**Treasurer:** Raymond MacKay nominated by Michael White, seconded by George Frank. (3-0)

**Secretary:** Joseph Nilsen nominated by Robert Sheairs, seconded by George Frank. (3-0)

G. **7:17:43 PM Public Portion (Agenda-related)**

This Public Portion is open to the Public for any comments or questions on specific items listed on the Agenda only.

Battalion Chief Thomas pointed out that on resolution 2011-14, Safety Officer should read William Jackson, not Robert V. Hill. Chairman White stated that it will be noted and corrected.

Motion by Robert Sheairs to close public portion, seconded by Michael White.

- H. **7:18:37 PM Resolutions: 1- Resolution 2011-06, Certifying Annual Audit for 2009.** Motion to approve by Michael White, seconded by George Frank.

Rollcall: White        Y  
                  Frank        Y  
                  Sheairs     Y

**2- Resolution 2011-08, Certifying the Budget for 2011. Motion to approve by Michael White, seconded by Robert Sheairs.**

Rollcall: White        Y  
                  Frank        Y  
                  Sheairs     Y

**3- Resolution 2011-09, Authorizing the Appointment of TD Bank & St. Edmunds as the Authorized Providers of Banking Services for the Deptford Township Board of Fire Commissioners. Motion to approve by Michael White, seconded by George Frank.**

Rollcall: White        Y  
                  Frank        Y  
                  Sheairs     Y

**7:27:39 PM 4- Resolution 2011-10, Authorizing the Appointment of Harry Strube as the Authorized Provider of Insurance Services for the Deptford Township Board of Fire Commissioners. Motion to approve by Michael White, seconded by George Frank.**

Rollcall: White        Y  
                  Frank        Y  
                  Sheairs     Y

**5- Resolution 2011-11, Authorizing the Appointment of Peter Frattarelli from the Law Firm of Archer and Greiner P.C. as the Authorized Provider of Legal Services for the Deptford Township Board of Fire Commissioners. Motion to approve by Michael White, seconded by Robert Sheairs.**

**Rollcall: White            Y**  
**Frank            Y**  
**Sheairs        Y**

**6- Resolution 2011-12, Authorizing the Appointment of Donna M. Scally as the Official Clerk of the Deptford Board of Fire Commissioners and Clerk of Elections. Motion to approve by Michael White, seconded by George Frank.**

**Rollcall: White            Y**  
**Frank            Y**  
**Sheairs        Y**

**7- Resolution 2011-13, Authorizing the Appointment of Christine Scally as Clerk Typist for the Deptford Board of Fire Commissioners. Motion to approve by Michael White, seconded by Robert Sheairs.**

**Rollcall: White            Y**  
**Frank            Y**  
**Sheairs        Y**

**8-Resolution 2011-14, Authorizing the Appointment of the Gloucester County Times as the Official Newspaper of the Deptford Board of Fire Commissioners and as the Authorized Provider of Newspaper Services for the Deptford Township Board of Fire Commissioners. Motion to approve by Michael White, seconded by George Frank.**

**Rollcall: White            Y**  
**Frank            Y**  
**Sheairs        Y**

**9- Resolution 2011-15, Establishing the Meeting Night of the Deptford Board of Fire Commissioners. Motion to approve by Michael White, seconded by George Frank.**

Rollcall: White Y  
Frank Y  
Sheairs Y

**10- Resolution 2011-16, Authorizing the Appointment of Life Care Medical as the Authorized Medical Services Provider for the Deptford Township Board of Fire Commissioners. Motion to approve by Michael White, seconded by Robert Sheairs.**

Rollcall: White Y  
Frank Y  
Sheairs Y

**7:47:18 PM 11- Resolution 2011-17, Establishing a Cash Management Plan for the Deptford Board of Fire Commissioners. Motion to approve by Michael White, seconded by George Frank.**

Rollcall: White Y  
Frank Y  
Sheairs Y

**12- Resolution 2011-18, for the Appointment of Fire Officers (Ranks of Captains and Lieutenants) For Battalion 1 for the Deptford Township Board of Fire Commissioners.**

Captain: James Hooper Jr.  
Lieutenant: Joseph Tull  
Lieutenant: Arthur Benecke  
Lieutenant: Christopher Speer  
Safety Officer: Edward McMahon

**Motion to approve by Michael White, seconded by Robert Sheairs.**

Rollcall: White Y  
Frank Y

Sheairs Y

**13- Resolution 2011-19, for the Appointment of Fire Officers (Ranks of Captains and Lieutenants) For Battalion 2 for the Deptford Township Board of Fire Commissioners.**

Captain: Bryant Fiddler  
Captain: David McIntyre  
Lieutenant: Robert C Hill  
Lieutenant: Edward Bell

**Motion to approve by Michael White, seconded by George Frank.**

Rollcall: White Y

Frank Y

Sheairs Y

**14- Resolution 2011-20, for the Appointment of Fire Officers (Ranks of Captains and Lieutenants) For Battalion 3 for the Deptford Township Board of Fire Commissioners.**

Captain: Jeff Pfeiffer  
Captain: Brian Conway  
Lieutenant: Michael White  
Lieutenant: Robert Taylor  
Lieutenant: Matt Brickner  
Lieutenant: Jason Kell  
Lieutenant: John Anthony  
Lieutenant: Daniel Keller  
Safety Officer: Chuck Wiltsey

**Motion to approve by Michael White, seconded by Robert Sheairs.**

Rollcall: White Y

Frank Y

Sheairs Y

**7:54:22 PM 15- Resolution 2011-21, for the Appointment of Fire Officers (Ranks of Captains and Lieutenants) For Battalion 4 for the Deptford Township Board of Fire Commissioners.**

Captain: Jim Spade  
Captain: Franklin Lord  
Lieutenant: Martin Baney  
Lieutenant: Dominic D'Alonzo  
Safety Officer: William Jackson

**Motion to approve by Michael White, seconded by George Frank.**

**Rollcall: White            Y**  
**Frank            Y**  
**Sheairs        Y**

**I.            Chairman's Agenda Items: None**

**J.            Commissioner's Agenda Items: None**

**K.            Solicitor's Agenda Items: None**

**L.            7:56:13 PM Reports:**

**Battalion Chief's Report** –Battalion Chief Rick Thomas reported on the following:

- Gear back from cleaning and repair. Lost 3 coats and 3 trousers.
- Call received from AFG grant writer asking for additional information – this usually is positive.
- UL Test Repairs to 946 complete.
- 926 failed UL test after repair of main drift issue – additional repairs on going.
- 936 to get UL issues including cradle issue repaired. KME states cradle is a warranty issue.
- Maintenance on-going.

**Safety Report**—Battalion Chief Rick Thomas reported on the following:

- Two crash investigations: 1 Fire Police vehicle and 1 private vehicle while responding.
- Liberty Mutual Insurance Company for workers comp audit on Monday, 2/28. No issues.
- Wearing of seat belts mandatory for all members.

**Training Report**—Battalion Chief Rick Thomas reported on the following:

- March 8<sup>th</sup> Township drill, satellite class for Emergency Guidebook @ Cooper Street at 1900 hours.
- New member training PPT, updated training scheduled for March.
- NFIRS data entry training scheduled this month.
- VFIS “Responding in POV” training being held.
  - Battalion 3 - 3/1
  - Battalion 2 - 3/14
  - Battalion 4 - 3/15
  - Battalion 1 - 3/22
  - Battalion 2 (HH) - 3/23
- Volunteerism Symposium Training, last Saturday held at Middlesex County Fire Academy, attended by Captain Pfeiffer and BC Thomas.
- Firefighter I at GCFA @ mid-term. All, but one, DFD students doing well.
- Five Jr. Firefighters in Junior FF Class @ CCFA – all doing well.

BC Thomas also commented that Safety and Training are meeting to get drivers/operators to attend a CEVO III at GCFA, Saturday, April 23 at 8:30am. Will discuss at Township Officers Meeting on March 16<sup>th</sup>. This is also an answer to question from member at February meeting.

**Fire Marshal Report** – Read by Chairman White

**M.**        [8:00:58 PM](#) **Treasurer’s Report.** Read by Michael White, motion to accept by Michael White, seconded by Robert Sheairs. (3-0)

**N.**        **Resolution for Approval of Bills and Vouchers:**

For payment ratification, including those items purchased under state Contract and identified as such and all trust and other accounts. Read by Michael White, motion to accept by Michael White, seconded by George Frank.

<b>Rollcall:</b>	<b>White</b>	<b>Y</b>
	<b>Frank</b>	<b>Y</b>
	<b>Sheairs</b>	<b>Y</b>

**O.**        [8:04:23 PM](#) **Public Portion:**

This Public Portion is open to the Public for any general comments or questions on all matters related to the Fire District. Motion to open by Michael White, seconded by George Frank.

- BC Thomas also stated that on behalf of the officers and members of the Tacoma Fire Company, he wanted to thank the voters of Deptford for approving the replacement of Engine 921.
- Chris Pfeiffer questioned if we were appointing an accountant this year? Chairman White stated that we are going out this year for one – should have by next meeting.
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Motion to close by Michael White, seconded by Robert Sheairs. (3-0)

**P.**        **New Business**

- Shared Services meeting – March 14<sup>th</sup> at Township, 7:00pm
- Website is updated. Calendar live, some problems with email. Will be resolved.

**Q.**        [8:07:13 PM](#) **Resolution for Commissioners to Convene in Executive Session.** Motioned by Michael White, seconded by George Frank.

R. **Executive Session (Commissioners)**

S. **Return to Public Session**

**REVOTE 13- Resolution 2011-20, for the Appointment of Fire Officers (Ranks of Captains and Lieutenants) For Battalion 3 for the Deptford Township Board of Fire Commissioners.**

Captain: Jeff Pfeiffer  
Captain: Brian Conway  
Lieutenant: Michael White  
Lieutenant: Robert Taylor  
Lieutenant: Matt Brickner  
Lieutenant: Jason Kell  
Lieutenant: John Anthony  
Lieutenant: Daniel Keller  
Safety Officer: Chuck Wiltsey

**Secretary Joseph Nilsen arrived during executive session. Re-vote Resolution 2011-20.**

<b>Rollcall: White</b>	<b>Abstain</b>
<b>Nilsen</b>	<b>Y</b>
<b>Frank</b>	<b>Y</b>
<b>Sheairs</b>	<b>Y</b>

T. **Adjourn Meeting.** Motion to adjourn by George Frank, seconded by Robert Sheairs at 8:42pm.